The Salvation Army
School for Continuing Education *USA Southern Territory*

Dedicated to Lifelong Learning

APPLICATION FOR CEU

- ♦ **Dates of Seminar/Conference** _____

- ♦ **Conference/Seminar Title**:_____

- ♦ **Objectives:** List the learning objectives for this conference/seminar.

  _____

  _____

  _____

- ♦ **Faculty**: Attach a list of conference/seminar instructors and relevant credentials. (You may attach speaker's curriculum vitae.)

- ♦ **Instructional Methods**: Identify method(s) of instruction to be utilized in conference/seminar.

  _____ Lecture   _____Videotape   _____Team/Group Presentation

  _____ Discussion   _____Written Exercises   _____Interactive Computer-Based Training

  _____ Hands-on Exercise   _____ Assigned Reading   _____Other:_____

  (Attach a schedule of conference/seminar showing instructional session, break, and lunch times.)

- ♦ **Conference/Seminar Completion Requirements**: Check all that apply.
  (Indicate criteria for satisfactory completion of conference/seminar by participant.)

  _____ Attendance (_____ minimum number of instruction hours required)

  _____ Assignment/Activity: (please specify_____)

  _____Completed Program Evaluation

- ♦ **Learning Assessment Tool**: Check all that apply.
  (Indicate method(s) to be used to determine achievement of learning objectives.)

  _____Attendance   _____ Other:_____

- ♦ **Program Planner**:_____

- ♦ **Daytime Contact (phone and/or e-mail address)**:_____

- ♦ **Program Date**:_____   **Location**:_____

Upon receipt of this Application for CEU Approval, the program will be evaluated according to accrediting standards of the SCE.