

THE SALVATION ARMY SOUTHERN TERRITORY EDUCATION LOAN INFORMATION SHEET

Please Read Carefully

Beneficiaries of The Salvation Army Loan must be Salvationist students who desire to enroll in a program of post high school education and reside within the geographical boundaries of The Salvation Army Southern Territory as outlined in Minute 4B. (Please refer to Minute 4B before and during the time you are applying for a Salvation Army Loan.)

Eligibility-An applicant must be:

- A. Salvationist Student-Soldier in good standing of the Southern Territory.
- B. Under age twenty-nine (29) and with a demonstrated financial need.
- C. Have a CGPA 2.0 average or above, and must maintain a CGPA of a 2.0 or above to continue to borrow money.
- D. Currently enrolled or planning to enroll for the next school year.
 - 1. In studies which are above high school level for which credits are given toward a college degree and for which credits are transferable to accredited schools.
 - 2. In specialized studies offered by a technical, vocational, business, or Bible School, accredited by a recognized professional agency and authorized by the appropriate state.

Maximum Amount

- A. A maximum of \$9,000.00 may be borrowed within a four-year period at the rate of \$2,250.00 per year for a full time student. A maximum of \$9,000.00 may be borrowed within an eight-year period at the rate of \$1,125.00 for a part time student.
- B. When an accelerated program of education is pursued in which students attend a twelve-month academic year, the maximum loan of \$9,000.00 may be allowed over the three, years, rather than four. However, not more than \$3,000.00 per year will be authorized.
- C. If the applicant for a full-time program has not borrowed an annual amount, the applicant may borrow the accumulated amount for which he/she is eligible provided he/she has not passed age 29.
- D. Applications for loans can only be made once a year. We don't accept applications after the Fall semester. All loans are made for the entire year and not per semester. All applications received after January of the year applying will not be processed until the following year.

Applicants

- A. Applications (5 page) are available through your Divisional Headquarters and are to be obtained by the prospective borrower from the Corps Commanding Officer. The Corps Officer must request these forms.
- B. Applications must be approved by a Commanding Officer, the Divisional Commander or the Department Head and must have a signature of a co-borrow that is a parent, legal guardian or some other responsible person.
- C. The requested application must go to your Divisional Headquarters for approval and must carry a Divisional Finance Board Stamp.
- D. The application must have all areas completed and the Loan Note Page must have a cumulative amount to include not only the current requested loan amount but also all Salvation Army Loans including those borrowed in other territories. The packet must be signed by both the borrower and co-borrower with signatures notarized at the time of application. (The Loan Note may carry as co-borrower the signature of the applicant's Commanding Officer only when said officer is a parent or legal guardian of the borrower. The co-borrower must be an individual of financial responsibility. A husband/wife can't sign for each other and be listed as a co-borrower.)
- E. After approval by the Divisional Finance Board, applications are to be forwarded to the Education Department, at the CEC for processing.
- F. Applications must arrive no later than August to be considered for the upcoming Fall/Spring school year, all others will be considered late after that date.

Repayment

- A. The plan for repayment in full must be submitted at the time of application and incorporated in the legal note as follows:
 - 1. Amount of present loan request. Total amount of loans from The Salvation Army from all territories.
 - 2. Number and amount. (please see set payment schedule below. Only the months will change.) Payment rate will be based on the amount of total loans whether in several separate loans or one loan, according to the repayment schedule.
 - 3. Date when first payment is due and when final payment will be due.
- B. The repayment schedule must commence not later than ninety (90) days after graduation or conclusion of the program of study for which loan has been granted and in accordance with the following schedule:

<u>LOANS</u>	<u>PAYMENT</u>	<u>EXAMPLE</u>	
Up to \$1,500.00	\$50 per month	(30 months)	= \$1,500.00
\$1,501 to \$3,000	\$75 per month	(40 months)	= \$3,000.00
\$3,001 to \$4,500	\$100 per month	(45 months)	= \$4,500.00
\$4,501 to \$6,000	\$125 per month	(48 months)	= \$6,000.00
\$6,001 to \$9,000	\$150 per month	(60 months)	= \$9,000.00

When a borrower becomes delinquent in the payment of a loan, following a 90-day period, a minimum interest rate of 6% per annum will be applied to the balance. When the payments are again on a regular payment schedule and the account is no longer delinquent, the 6% interest penalty will be lifted. In the event schooling is discontinued at any time without plans to resume an educational program, the Education Department of The Southern Territory located at the CEC must be notified and notes become payable immediately.

Provision for Cadetship

If the borrower enters the College for Officer's Training, the plan for repayment is suspended during the training period.

Officership

After commissioning as an Officer: A payment of not less than \$25.00 per month will be required from a date three months after commissioning until the five-year review is successfully completed. (Officer Couples both having loans, a \$50.00 payment will be required.) When five-year review has been successfully completed, the remaining balance of the loan will be written off if there is no default of payment. Cancellation of the debt may not be considered as long as the borrower is in default with his payments. If Officership is terminated prior to successfully completing the five-year review, the entire amount borrowed must be repaid according to the original loan rate.

Mailing Address for DHQ: School of Continuing Education
 c/o Student Aid/Education Records Administrator
 1032 Metropolitan Parkway SW
 Atlanta, GA 30310

THE SALVATION ARMY
Southern Territorial Headquarters



LOAN APPLICATION FOR EDUCATIONAL FUNDS

Type or Print Please

Borrower's Information

Full Name: _____ Social Security #: _____

Address: _____
(Where approved application check will be sent)

Phone Number: _____ E-mail Address: _____

Married: _____ Present Age: _____ Date of Birth: _____

Name of School: _____ Major: _____

School Address: _____ Estimated Graduation Date: _____

Is this college accredited? _____ Is this a 4-year college? _____

Freshman:
(1st Year)

Sophomore:
(2nd Year)

Junior:
(3rd Year)

Senior:
(4th Year)

Are grades attached or Faxed

Please attach the most recent grades reflecting the Cumulative GPA. If you are a Freshman, please attached your senior grades from High School reflecting all semesters. Applications without the grades attached will not be processed.

Do you have plans to enter The Salvation Army College for Officers Training? _____

Co-Borrower's Information

A Parent or adult of Financial Responsibility other than husband or wife of this application:

Full Name: _____ Social Security #: _____

Address: _____

Phone Number: _____ E-mail Address: _____

Date of Birth: _____ Are you a Salvation Army Officer: _____

Relationship to Borrower: _____

Loan Information

Amount of Loan Request: + \$ _____

Previous Loan Amount: + \$ _____

Total Loan Amount: = \$ _____

I have read this form and hereby make application to The Salvation Army for an Education Loan in keeping with the purposes, provisions, and terms indicated on the application and as outlined in revised up to date Minute 4B. Further, I understand and accept the obligation contained in the Legal Note that accompanies this application. I understand that on default of payment (90 days after the due date) a 6% per amount interest charge may be revoked, and that if any attorney's fees are made necessary in the process of repayment of this loan, this will be added to the amount of the loan due. Application should be received through the School for Continuing Education – CEC Student Aid Department. The application must have your D.C.'s signature and have a cover letter. Please send all the original application when mailing. Your approved application and check will be mailed back to you. Applications for Fall term should be received no later than September 1. Any application received after this date will be considered late and will not be processed. Both semesters are included in one application, so please do not fill out separate applications for Fall and Spring funds.

Date Borrower's Signature Date Co-Borrower's Signature

Borrower's Name: _____

(Required by all Applicants)

I recommend the Loan in the amount of \$ _____ from the Southern Territory Student Educational Loan fund for _____. The above named is recommended for this loan based upon the fact that the individual is an active Salvation Army Soldier in good standing. I believe he/she will abide by the terms of the agreement set forth in this loan and will refund due The Salvation Army.

Date: _____

Signature of Co-Borrower: _____

Date: _____

Signature of Corps Officer: _____

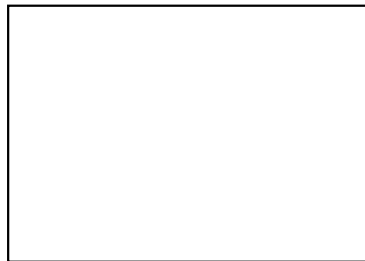
(DIVISIONAL USE ONLY)

RECOMMENDED: _____ APPROVAL

_____ DISAPPROVAL
(If disapproval, list reasons and an alternate suggestion)

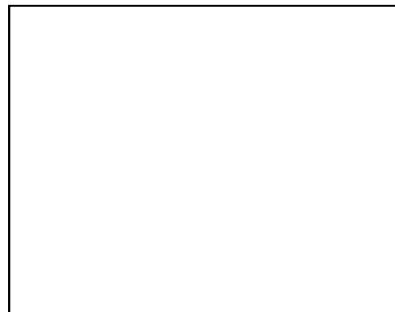
Date: _____

Signature of DC: _____



Divisional Finance Board Stamp

TERRITORIAL EDUCATION COUNCIL USE ONLY



Education Council Stamp

Signature: _____

**Secretary of the Education Board
Assistant Principal of Continuing Education**

Cumulative GPA: _____

THE SALVATION ARMY
Southern Territorial Headquarters



POLICY
COLLECTION OF DELINQUENT EDUCATIONAL LOAN FUNDS

The Salvation Army considers seriously the transactions of educational loans. Each loan is secured by a Note which details the specific conditions of the loan, duly executed by the borrower and co-borrower, The Salvation Army Educational and Territorial Finance Council. Each loan bears the recommendation of certain entities including the members of the Divisional Finance Board in the Division where the application originates. All parties to the transaction accept their responsibilities in good faith and the loan is granted consistent with provisions of the applicable Minute 4B.

It is the expectation that repayment of the loan will begin on _____ and continue until the completion of loan has been fulfilled. This is specified in the Note and the various Minutes.

Any request for a delay of payment must be processed for approval.

In the event of a loan becoming delinquent, The Salvation Army will take the necessary and appropriate action. Both the borrower and the co-borrower of the loan are responsible for non-payment.

I have read the above and understand the contents within, by signing this I agree with the loan application obligations and the Minute to which the Loan is outlined.

Type of Print Please

Borrower's Name

Co-Borrower's Name

Signature of the Borrower **Date**

Co-Borrower's Signature **Date**

Address

Address

City **State** **Zip**

City **State** **Zip**

Phone Number

Phone Number

THE SALVATION ARMY
Southern Territorial Headquarters
EDUCATIONAL LOAN NOTE



This Loan \$ _____ + Previous Loan \$ _____ = Total Loan \$ _____

For value received, I/We or either of us, the undersigned, promise to pay to the order of The Salvation Army, A Georgia Corporation, in Atlanta, Georgia, the sum of _____ dollars. This Note is payable in _____

monthly installments of _____ dollars per month. Beginning the first day of _____, 20____, *= total loan \$* *# of payments*

and continuing monthly on the first day of each month thereafter until the Note is paid in full, which shall be no later the first day of each month thereafter until the Note is paid in full. This date should be no later than the first day of _____, 20____, and is set as the maturity date of the loan.

This Note shall not bear interest except as provided herein, upon default of any installment payment due and such default continuing without abatement for a period of ninety (90) days after due date and default of any other payment due within the said ninety (90-day) period and existing at the end thereof. The entire principal amount then owing shall thereupon become due and repayable at the option of the legal holder hereof without demand or notice, said demand and notice being expressly waived, and the said principal amount owing shall then bear interest at the rate of 6% per annum until paid, together with all costs of collection, including attorneys fees, if collected by law or through an attorney, upon discontinuance of education program Notes become payable in full immediately. Each of us, whether borrower or co-borrower, hereby severally waives demand, protest and notice of demand, protest and non-payment, and consents to any and all extensions without waiving any rights of payee. Each borrower and co-borrower hereby severally waives and renounces for self and family any right to the benefits of the homestead and exemptions provided by the laws of the state of Georgia or the United States, as against this debt or any renewal thereof, and jointly and severally transfer, convey and assign to the payee hereof and to any transferee or holder of this Note a sufficient amount of such homestead or exemptions as may be allowed. Including such homestead or exemption as may be set apart in Bankruptcy to pay this Note in full, with all cost of collection and the undersigned hereby direct the Trustee in bankruptcy having possession of such homestead or exemption to deliver to the holder of this Note a sufficient amount of property or money set apart as exempt to pay off the indebtedness evidence hereby, the undersigned further agree that if this Note is not paid in due course, any monies, stocks, bonds, or their property on deposit with the payee or otherwise to their credit on the books of payee or on its control, may be applied to the payment of the balance due on this Note in whole or in part.

Given under our hand and seals this the _____ day of _____, 20____.

Notary: Please place stamp over signatures, both signatures must bear a seal.

Type or Print Please

Borrower's Information

Borrower's Name _____

Borrower's Social Security # _____

Physical Address _____

Phone Number _____

Driver's License # _____

Borrower's Signature _____

Notary Public Signature

My Commission Expires

Co-Borrower's Information

Co-Borrower's Name _____

Co-Borrower's Social Security # _____

Physical Address _____

Phone Number _____

Driver's License # _____

Co-Borrower's Signature _____

Notary Public Signature

THE SALVATION ARMY
Southern Territorial Headquarters
TENTATIVE BUDGET WORKSHEET



Instructions: Totals should agree, include all income and expenses allowing money for emergencies and travel.

INCOME

FROM PARENTS/LEGAL GUARDIAN: _____

OFFICER CHILD SCHOLARSHIP/GRANT: _____

SAVINGS: _____

EMPLOYMENT SCHOLARSHIPS: _____

OTHER LOANS OR INCOME: _____

THE AMOUNT OF THIS LOAN: _____

TOTAL: _____

EXPENSE

TUITION: _____

BOOKS/SUPPLIES: _____

ROOM & BOARD: _____

MEDICAL & DENTAL: _____

TRAVEL: _____

INSURANCE: _____

OTHER EXPENSE (SPECIFY): _____

TOTAL: _____

To the student/borrower: The Legal Note in this Educational Loan Application must be notarized and bear the signature of both you and the co-borrower. Three copies of each form in its original set must be sent to DHQ and the proper Finance Boards before being sent to The School for Continuing Education for processing. DHQ is responsible for the forwarding of all forms and will be your main contact.

Date: _____ **Signature of Borrower:** _____

Date: _____ **Signature of Co-Borrower:** _____

Mailing address for DHQ for completed application:

SCHOOL FOR CONTINUING EDUCATION
c/o Student Aid & Education Records Administrator
1032 METROPOLITAN PARKWAY, SW
ATLANTA, GA 30310